



BSB50420 Diploma of Leadership and Management

Course	Diploma of Leadership and Management
Course Code	BSB50420
CRICOS Course Code	116893E
Course Duration	78 Weeks
Study Mode	Face to Face
Study Load	Full-time, minimum 20 hours per week
Delivery Campus	Office 1 Level 4, 269 Wickham Street, Fortitude Valley Queensland 4006
Provider	Million Brown's College
RTO Code	46825
CRICOS Provider Code	04290H

Delivery Mode

This qualification is delivered face to face on campus. Students are required to attend scheduled classes for a minimum of 20 hours per week. Additional independent study may be required in the student's own time.

Training and assessment may include classroom-based learning, simulated workplace activities, individual and group tasks, case studies, projects, presentations and practical workplace-based scenarios.

Delivery Sites

Office 1 Level 4, 269 Wickham Street, Fortitude Valley Queensland 4006

Course Overview

The BSB50420 Diploma of Leadership and Management reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

Students will develop skills in communication, critical thinking, workplace relationships, operational planning, emotional intelligence, team effectiveness, customer service, professional development, budgeting, meetings, work health and safety, and business risk.

This is a nationally recognised qualification.

Course Outcome

This qualification provides a pathway to work in leadership and management roles across a range of enterprise and industry contexts. Graduates may apply leadership, operational planning, communication and team management skills in a range of workplace settings.

The latest release of the qualification and packaging rules can be found at training.gov.au:
<https://training.gov.au/Training/Details/BSB50420>



Pathways

Study Pathway

Students who successfully complete this course may wish to continue their studies in an Advanced Diploma level qualification or other related business, leadership or management qualifications.

Career Pathways

Possible job roles relevant to this qualification may include:

- Team Leader
- Supervisor
- Office Manager
- Operations Manager
- Business Manager
- Department Manager
- Program Coordinator
- Project Coordinator

Course Entry Requirements

Million Brown's College has the following entry requirements. International students must:

- Be at least 18 years of age.
- Have completed a minimum senior high school qualification equivalent to Australian Year 12.
- Have an IELTS score of 6.0 or equivalent, with no band less than 5.0. Test results must be no more than 2 years old where applicable.

English language competence may also be demonstrated through documented evidence of any of the following:

- Completion of at least 6 months of a Certificate IV or higher qualification through full-time study in Australia.
- Completion of a Certificate III or higher qualification through full-time study in Australia.
- Completion of ELICOS Upper-Intermediate level.
- Other English language evidence assessed by MBC in accordance with its Admission and Enrolment Policy.

Other English language tests, such as PTE and TOEFL, may be accepted. Students are required to provide their results so MBC can confirm equivalency to IELTS 6.0.

Course Structure

The BSB50420 Diploma of Leadership and Management qualification is made up of 12 units of competency from the BSB Business Services Training Package. These consist of 6 core units and 6 elective units, as outlined below.

There are no prerequisite requirements for the units listed below.

Units of Competency

Core Units

Unit Code	Unit Title	Core/Elective	Prerequisite
BSBCMM511	Communicate with influence	Core	Nil



Million Brown's
COLLEGE

BSBCRT511	Develop critical thinking in others	Core	Nil
BSBLDR523	Lead and manage effective workplace relationships	Core	Nil
BSBOPS502	Manage business operational plans	Core	Nil
BSBPEF502	Develop and use emotional intelligence	Core	Nil
BSBTWK502	Manage team effectiveness	Core	Nil

Elective Units

Unit Code	Unit Title	Core/Elective	Prerequisite
BSBOPS505	Manage organisational customer service	Elective	Nil
BSBPEF501	Manage personal and professional development	Elective	Nil
BSBFIN501	Manage budgets and financial plans	Elective	Nil
BSBTWK503	Manage meetings	Elective	Nil
BSBWHS521	Ensure a safe workplace for a work area	Elective	Nil
BSBOPS504	Manage business risk	Elective	Nil

Work Placement

Work placement is not a mandatory requirement of this qualification. However, students may complete practical and simulated workplace activities as part of their training and assessment requirements.

Assessment Methods

Assessment methods may include:

- Written questions
- Case studies
- Projects
- Presentations
- Role plays
- Practical demonstrations
- Simulated workplace activities
- Portfolio of evidence

Award

Upon successful completion of all 12 units of competency, students will be awarded BSB50420 Diploma of Leadership and Management.

Students who do not complete the full qualification may be issued a Statement of Attainment for units successfully completed, where applicable.

Important Information

Students should read the following documents before enrolment:



- Student Handbook
- Fees and Charges information
- Refund Policy
- Complaints and Appeals Policy
- Course Credit / Credit Transfer Policy
- Student Support Services information
- International Student Attendance and Course Progress Policy

Course fees may vary depending on the student's individual enrolment, credit transfer, payment plan and any approved adjustments. Students will receive a written quote and written agreement before enrolment. Please contact MBC for current course fees and payment options.